



February 15, 2004

Dear FDA Member:

On behalf of FDA Services, your Florida Dental Association and Office Depot Business Solutions Division, we are proud to introduce Office Depot as the newest member of the FDA Corporate Affiliation Program. Please take a moment to review the outstanding membership benefits provided by Office Depot's purchasing program.

**As a FDA member you will be entitled to:**

- 5% less than Office Depot "Big-Book" priced catalog
  - Average of a 52% off list (excluding business machines and paper)
  - Retail sale promotions or coupons are not accepted.
  - 167 item core contract for consumable desktop products at an average savings of 80% off list.
  - **Pricing will be discounted at the store register with proper account set up.**
  - If sale price at the stores is less than the membership price, the member will receive the lower.
- Deliver all stocked items placed before 4:00 next business day.
- No shipping, restock fees or return charges for any stocked items.
- Multiple billing and reporting solutions
- The ability to use a credit card of your choice (MBNA or other)
- The ability to order online with our award winning web site

There is no charge for participating in this program. Proper account set up under this new cooperative purchasing program is the only responsibility. You will also be glad to know that participation in this program will help keep your FDA membership dues to a minimum.

**Here's how to take advantage of this great program?**

- On the website click the "account setup" link, complete and submit the form, which will automatically be emailed to Office Depot. If selecting credit card ordering, someone will call to verify credit card number and authorization.
- Account set up is within 48 hours when ordering using your own credit card.
- Account set up is within 5-7 business days if you need to have a customized direct billed account set-up for your office supply purchases.
- With either account set up, you will be sent an Office Depot "welcome kit" notifying you proper account set up has taken place.